

Do you need to take a leave of absence?

Whether your leave of absence is due to your own personal injury or illness, to care for a family member, or even military leave, CoxHealth Human Resources is here to help.

3 easy steps to make your request

1. Complete the Leave of Absence Request form (located on the Human Resources webpage) or call Human Resources at 417-269-5404 or 417-269-3708.
2. Human Resources will contact you regarding your LOA eligibility, the next steps in the LOA process and the usage of your ETO and ADB time.
3. If you also have the voluntary Short Term Disability benefit, you have two options for filing your claim:
 - 1) Log into Unum's website at www.unum.com/claims.
 - 2) Call 888-673-9940 Monday – Friday, 7 a.m. to 7 p.m.

CoxHealth Group Plan Number is #701273. When you file your claim, you will also need your physician's name, phone number and fax number.

To learn more

Want more information?
Visit <https://coxhealth.policymedical.net>
to view our leave of absence policies.

LOA Questions?

Contact us at HR-LOA@coxhealth.com

Disability Claim questions?

Contact Unum at 888-673-9940

